

MINUTES

LaSalle Language Academy

Date | time 9/5/2013 6:00 PM | *Meeting called to order by* Percy Wang

In Attendance

Percy Wang, Shannon Cattan, Ciara McDonagh. Dinner Meeting @ Percy's home.

Julie Ganey, Lynn Raemisch, Donna Zarei, Tom Brennan, Chuck Demes, Jennifer Medley, Diana Garay, Alyssa Deal Antoine, Ben Hosek, Deb & Rich Christian, Phil DeBates, Trisha Schnitz, Rachel Brennan, Paige Ben Dashan

Approval of Minutes

The June 2013 minutes were not available for approval, thus this was tabled for the next meeting.

Motions

Two motions were proposed and approved.

1. Creation of an Executive Board. Percy Wang suggested one (or two) person(s) from each committee be appointed to an Executive Board. This appointment would be then be the voice for their committee, and any sub-committee under their umbrella, and would have voting rights on the Executive Board. We have 14 Committee's thus 14 members would be appointed to this board. Motion was proposed by Tom Brennan and seconded by Jennifer Medley. Motion approved.
2. Executive Board Meetings. Percy Wang proposed we establish 4 set mandatory PTA meetings for the school year. Four dates were suggested as follows; November 21 2013, January 16 2014, March 13 and May 8. The May 8 date may be moved, but this would be pending approval from Principal Heurtefeu and coordination with the school calendar. Motion was proposed by Percy Wang and seconded by Philip DeBates. Motion Approved.

Officer's Reports

PTA President Percy Wang called the meeting to order at 7:10 pm and asked everyone to introduce themselves. Then updated the group as to the PTA's recent activities, which consisted of:

- Successful Welcome Back breakfast hosted by the PTA for the teachers where they received a catered breakfast and each teacher got a \$50 gift card for classroom supplies. The teachers were very grateful and the PTA received a few nice thank you notes after the event.
- PTA responded to a request by Principal Heurtefeu to fund the judo elective and is donating between \$4000.00 - \$4,500.00 to cover the cost depending on when the program begins.

Treasurer Shannon Cattan updated the group

- The June 2013 PTA meeting approved the budget of approximately \$142,000.00 for the 2013/2014 school year. This budget is comprised of requests submitted from each committee for their projected annual costs.
- Shannon reminded all present she cannot reimburse taxes paid by the purchaser. Please utilize the tax free status letter for the Friends of LaSalle when purchasing on behalf of our nonprofit. (Letter was provided to all committee members present and is available online)

Committee Reports

Committee reports

- Kindergarten Connection: Alyssa and Diana were thanked for their efforts over the summer in welcoming the new Kindergarten parents. They feel these parents are excited and ready to get involved in our PTA.

Announcements

1. Family Movie Night is Friday September 6 at La Salle. Please join!
2. PTA Objectives/Purposes were read aloud from the current by-laws.
3. Calendar of events for the 2013/2014 school year was reviewed.
4. 100% of teacher's have pledged membership to our PTA this year (an exciting accomplishment and a first!)
5. If you are hosting any type of event at school you must submit a request in writing for approval using the Local School Fundraising Accounting Proposal form to the LSC no less than 5 days prior to the date of the next scheduled LSC meeting. After approved please submit a Local School Fundraising Accounting Report to the LSC to report the results of the event within 10 days.
Completed forms can be handed in to the front office at school for PTA Treasurer Shannon Cattan.
6. Please send an email to Treasurer Shannon Cattan at cattan@prodigy.net with your plan for Open House Night on 9/20. Who will man your committee's table and how much space will you need? One whole table? A half table? We will set up in the gym. The point is to recruit parents to participate and volunteer on a PTA committee of their choosing. Feel free to offer some candy or a small snack to encourage people to come to your table.

Comments and Suggestions from the Group:

- Suggestion was made to be more transparent with the budget. Parents are often surprised when they learn the kinds of things at LLA that the PTA financially supports. Let's make more of an effort to get the message out there and communicate. Some suggestions were to highlight one per week in the principal post, and to write on any signage or communication 'Project Funded by Friends of LaSalle'.

Next Meeting

9/12/2013 12:00 AM, La Salle Language Academy Library

Motion to adjourn was proposed at 8:05 pm and passed unanimously.